

**Title:** Deputy Caucus Director

**Organization:** Iowa House Democrats

**Location:** Des Moines, Iowa

**Salary:** \$6,000/month

The Iowa House Democrats are a full-time political organization dedicated to winning a Democratic majority in the Iowa House of Representatives. The Iowa House Democrats are looking for an experienced, full-time Deputy Caucus Director to work closely with our leadership, candidates, and members.

This person will be tasked with developing and executing campaign strategy for our caucus members and candidates. The Deputy Caucus Director will work closely with the Leader, Caucus Director, and Iowa House Democrats staff to assist and execute with winning campaigns for the Iowa House Democratic Caucus. An ideal candidate will need to be detail oriented, have experience in political campaigns, and have the ability to develop and execute field, communications, and political strategy for a diverse group of candidates.

**Primary Responsibilities:**

- Work with Caucus Director on candidate recruitment;
- Work with Caucus Director with paid media program for the 2024 campaign, including working with the consulting team to produce and deliver ads;
- Work with Leader and HTF Team to develop a campaign finance program geared toward success;
- Work with partner organizations to create long-last relationships;
- Collaborating with candidates and campaign teams to develop and execute a campaign path to victory, including district-specific goals and benchmarks;
- Providing advice to candidates to help them run top-notch programs in field, fundraising, communications, and overall campaign operations;
- Assist Caucus Director, Leader, and HTF team as needed.

**Qualifications:**

- Minimum two cycles of experience in political campaigns
- Self-starter with the ability to show strong organizational and planning skills while working long hours in a fast-paced, high-pressure environment;
- Strong written and oral communication skills;
- Lives in or willing to relocate to Des Moines, IA for the duration of the current campaign cycle;
- Must have a car (position will at times require travel around the state);
- Work extended hours, including nights and weekends as needed.

Applications will be accepted on a rolling basis. Please submit your resume, three references, and a cover letter to Caucus Director Stu Adams at [sadams@iowademocrats.org](mailto:sadams@iowademocrats.org).

Please contact Stu Adams at [sadams@iowademocrats.org](mailto:sadams@iowademocrats.org) for any accommodations you need for the application and interview process.

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