Iowa House Democrats’ Field Director

Overview
The Iowa House Truman Fund (HTF) is seeking resumes for qualified candidates interested in serving as the Field Director for a statewide legislative caucus field program. This would be a full-time, campaign position running through November 15, 2020.

The Field Director’s main responsibility is to design a winning field plan for targeted legislative campaigns, train campaign managers and field directors on executing the plan, and oversee the execution of field plans. The Field Director will be responsible for managing from 10-15 field programs in varying constituencies across Iowa.

Duties and Responsibilities
The Legislative Caucus Field Director will be responsible for overseeing the 2020 field program. Responsibilities include

- Managing all aspects of field program;
- Drafting and implementing general field plan;
- Targeted races reporting;
- Coordinated campaign and canvass tracking;
- Assisting in the hiring, training and managing campaign managers;
- Early voting and persuasion programs;
- Working with legislative candidates on field activities, as needed;
- Establishing accountability measures for field organizers and campaign managers
- Any other campaign related tasks, as assigned.

The Legislative Caucus Field Director should expect a demanding work schedule and be available long hours, at least six days a week through Election Day.

The Legislative Caucus Field Director will report to the Legislative Caucus Director.

Requirements
Qualified candidates must be highly organized, highly motivated and capable of working through a demanding work environment.

Additionally, candidates must have:

- At least two campaign cycles of field experience;
- At least one campaign cycle managing staff;
● Experience managing some aspect of a GOTV operation;
● Experience with VAN/VoteBuilder;
● Extensive experience with Excel;
● Be willing to relocate to Des Moines, IA.

Salary and Benefits
Salary and benefits are commensurate with experience and qualifications.

To Apply
Please submit by February 28, 2020, a resume, references and salary requirements to Emily Waggoner, Iowa House Caucus Director, at ewaggoner@iowademocrats.org.

Please contact Emily Waggoner at 515-244-7292 or ewaggoner@iowademocrats.org for any accommodations you need for the application and interview process.

The Iowa Democratic Party is an equal opportunity employer, and employs without regard to race, color, religion, gender, sex (including pregnancy, gender identity, and sexual orientation), parental status, family medical status or genetic information, military service, age, national origin, ancestry, marital status, height, weight, creed, economic status or disability.